

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Ty Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG



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Helen Morgan (Tel. 01443 864267; Email: morgah@caerphilly.gov.uk)

Date: 17th July 2013

Dear Sir/Madam,

A meeting of the **Joint Consultative Committee** will be held at the **Penallta House/Ty Penallta (Sirhowy Room), Tredomen Park, Ystrad Mynach** on **Tuesday, 23rd July 2013** at **2.00 p.m.** to consider the matters contained in the following agenda.

Members are reminded that if they have any specific issues they wish to raise at the meeting they should advise the relevant Officer prior to the date in order that they can be investigated

Yours faithfully,

A handwritten signature in black ink that reads 'Sandra Aspinall'.

Sandra Aspinall
ACTING DEPUTY CHIEF EXECUTIVE

1. To appoint a Chairman and Vice Chairman for the ensuing year.
2. To receive apologies for absence.
3. Declarations of Interest - Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.
4. To approve and sign the following minutes - Corporate Joint Consultative Committee held on 23rd April 2013 (minute nos. 1 - 12 on page nos. 1 - 4)(attached).
5. Matters Arising.

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6. Minutes of Directorate Joint Consultative Committees (copies attached) and matters arising:-
 - (a) Chief Executives - 3rd April 2013.
 - (b) Directorate of Social Services - 15th May 2013.
7. Consultation between Trade Unions and Management.
8. Collaboration.
9. Any Other Business.
10. Dates of Future Meeting - 22nd October 2013, 28th January, 22nd April, 22nd July and 21st October 2014.

Circulation:

Cabinet Members, Chief Executive and Directors, Trade Union Representatives.